

The Parish Council of Leckhampton with Warden Hill

Cheltenham, Gloucestershire

Clerk: Ms Arlene Deane, The Gate House, Cedar Court, Humphris Place, Cheltenham, GL53 7FB
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To all members of the Council:

Your presence is requested at the Meeting of the Council on **Thursday 7th June 2018 at 7.15 pm**, at Brizen Young People's Centre, Up Hatherley Way. The Agenda is as follows:

1. Declarations of Interest.
2. Apologies for absence.
3. Police and Crime report from PCSO Lewis for Leckhampton and PCSO Roberts for Warden Hill (10 mins)
4. Co-option of additional members (10 mins)
5. Approval of the minutes of the last meeting held on 10th May 2018 (5 mins)
6. Actions and matters arising (other than those that are separate agenda items) (10 mins)

The Meeting will open to the public for questions and comments

7. Appointment of other Committees and discussion of specific responsibilities: (20 mins)
 - a. Planning Committee (Leckhampton Ward); Planning Committee (Warden Hill)
 - b. Neighbourhood Forum including strategic planning and major planning proposals
 - c. Representing interests of sub-areas of the Parish
 - d. Wardens, leaders, teams and individual responsibilities for:
Footpaths and rights of way; Roads and pavements; Traffic surveys and congestion; Monitoring Air Pollution; Litter picks; Public transport; Green and open spaces including recreation and facilities; War memorial, flowers and planting; Police; Emergencies; Press and public communications; Website; Leaflets, surveys, news sheets including printing and distribution; Social care, community support and partnership with voluntary organisations; Community development and events; Planning law, appeals and inquiries (Arlene is the Council's legal officer for other issues); Standing orders, Council powers and best practice; Cheque signatories.
8. Annual **Governance and Accountability Return - Governance Statement** To approve and sign the Governance Statement in respect of 2017/18 Accounts (AGAR Section 1) (5 mins)
9. Annual **Governance and Accountability Return - Accounting Statements** To approve and sign the Accounting Statements for 2017/18 (AGAR - Section 2) (10 mins)
10. Air Pollution – proposal to purchase and install fixed NO2 monitoring tubes (Cllr. Fringe) (5 mins)
11. Schools: Leckhampton Primary School – consultation; Proposed new secondary school (10 mins)
12. Reports from Borough and County Councillors and any C5 issues. (10 mins)
13. Any other matters including report from the Clerk. (5 mins)
14. Reports from Members. (15 mins)
15. Local planning matters. (5 mins)
52 Hall Road Cheltenham - Single storey rear extension
14 Church Road Leckhampton Cheltenham – Replacement garage
16. Approval of accounts for payment as shown below:

100518	Net employment costs A Deane (June)	£ 531.67
100519	Zurich Ins Annual Premium	£ 823.09
100520	M Downward – 2 Notice boards refurb	£ 410.00
100521	EES printing – school expansion leaflets	£ 75.00
100522	Brizen Hall hire – 4/17 to 4/18	£ 260.00
<u>Brizen account</u>		
100057	Pavilion Lic June	£ 66.67
100058	Mar –May strimming J O'Conor	£ 150.00
17. Date and time of the next meeting, to be agreed – arranged for Thursday 12th July 2018 at Brizen Young People's Centre, Up Hatherley Way commencing at 7.15pm.

A Deane - Clerk to the Council