

# The Parish Council of Leckhampton with Warden Hill

Clerk: Ms A.M Deane, The Gate House, Cedar Court, Humphris Place, Cheltenham GL53 7FB  
Tel. 01242 465762 email: lwwhpc@gmail.com

To all members of the Council:

Your presence is requested at the meeting of the Council on **Thursday 11<sup>th</sup> January 2018 at 7.15 pm**, at Warden Hill United Reformed Church, Salisbury Avenue. The Agenda is as follows:

1. Declarations of Interest.
2. Apologies for absence.
3. Approval of the minutes of the last meeting held on the 7<sup>th</sup> December 2017
4. Approval of the minutes of the last Finance Committee meeting held on 30<sup>th</sup> November 2017
5. Matters arising from the above; other than those that are separate agenda items.
6. Co-option of new Member for Warden Hill. There is one vacancy in the Warden Hill ward of the parish. Members have received copies of the application(s).
7. Co-option of new Member for Leckhampton (Members have received copies of the application)

Public session including police report. The Meeting will open to the public for questions and comments.

8. Welcome of Arlene Deane as new Clerk to the Council and Responsible Financial Officer
9. Reports from Borough and County Councillors, C5 issues including Community Governance Review
10. Budget and Precept for 2018-2019 (approval subject to CBC approving the laid order of the Parish expansion on 23<sup>rd</sup> January 2018)
11. Consideration of S137 donation(s) to Mayor's chosen charities (Councillor Bickerton)
12. Action on Robinswood Fence (Councillor Nelson)
13. Update on neighbourhood plan, new school proposal and appeal by Robert Hitchins
14. Redrow letter and Local Green Space – consideration of Legal advice (Councillor Bickerton)
15. Any other matters.
16. Reports from Members.
17. Local planning matters – reports from Members:  
118 Canterbury Walk, Single story flat roof extension to rear of property;  
149A Leckhampton Road, Alterations and extension to include the addition of a front door and two additional windows facing Church Rd;  
156 Farmfield Road, Single story rear extension and garage conversion;  
24 Church Road, Single storey rear extension;  
Leckhampton Stores 149 - 151 Leckhampton Road, Construction of single-storey dwelling involving demolition of existing storage building;

18. Approval of accounts for payment as shown below:

100493	O'Connor Horticultural Contracting	£ 200.00
100494	Jason R.C Bayliss	£ 330.00
100495	Net employment costs January	£ 531.67
100496	Net employment costs January (outgoing Clerk)	£ 680.30
100497	Administration / Clerk's expenses	£ 17.02
100498	HMRC	£ 336.18
	<u>Brizen Centre</u>	
100052	Cheltenham Borough Council	£ 66.67
	Transfer to main LWWHPC account	
	(contribution to Brizen ditch grass cutting)	£ 100.00

19. Approval of Signatory changes on Bank mandates
20. Date and time of the next meeting to be agreed – arranged for Thursday 1<sup>st</sup> February 2018 at Brizen Young People's Centre, Up Hatherley Way commencing at 7.15pm.

A.M Deane  
Clerk to the Council