

The Parish Council of Leckhampton with Warden Hill

Clerk: Mrs A.J.Winstone, 7, Aldershaw Close, Up Hatherley, GL51 3TP - tel. 01242 518008

To all members of the Council:

Your presence is requested at the Annual General Meeting of the Council, on **Thursday 14th May 2015 at 7.15 p.m.**, at Brizen Young People's Centre, Up Hatherley Way, Cheltenham. The Agenda is as follows:

1. Election of Chairman of the Council for the year 2015-16.
(The Chairman will then sign the Declaration of Acceptance of Office.)
2. Election of the Vice-Chairman of the Council for the year 2015-16.
3. Apologies for absence.
4. Election of the Finance Committee for the year (Chairman and Vice-Chairman ex officio plus three other members; this number may be varied if desired).
5. Election of three members to be the Council's nominated members of the Brizen Young People's Management Committee.
6. Standing Orders review consideration.
7. Code of Conduct review consideration.
8. Appointment of other Committees (if so desired) and specific responsibilities. (Current arrangements include members appointed to have specific responsibility for public transport matters, emergency planning, police liaison, snow warden, flood wardens, green and open spaces, and public rights of way including footpaths; these matters need not all be decided at this meeting).
9. Report by the Clerk on the deeds and trusts instruments held by the Council. (This is a procedural requirement: the Council owns the Salisbury Avenue play area and two plots of amenity land, for which the deeds are held by the Council).
10. Minutes of the last meeting held on the 5th March 2015 (copy attached Matters arising from the above; other than those that are separate agenda items.
11. Minutes of the Annual Parish Meeting held on the 23rd April 2015 (copy attached).
12. Actions and matters arising from the above; other than those that are separate agenda items.

Public session including police report

The Meeting will open to the public for questions and comments.

13. CBC proposals on neighbourhood co-ordination.
14. Any other C5 and Borough and County Council issues.
15. Progress on new initiatives, plans and working group.
16. Report from the public consultation on revised Local Green Space.
17. Neighbourhood Planning/Concept Plan update.
18. Update on the appeal for the Leckhampton site and consideration of budget for fighting Appeal and possible liability for costs.
19. Update on the EiP.
20. Update on the Brizen Young People's Centre.
21. Review of bimonthly holding of meetings.
22. Hall Road amenity area.
23. Any other matters.
24. Reports from Members.

25. Planning matters – reports from Members and from the Clerk.
 Warden Hill Primary School – single storey flat roof extension to provide new kitchen facilities for the school as well as a new external access and new access to the existing school – Councillor Knight;
 27 St Michael’s Road – single storey side and rear extension – Councillor Mrs. Swales;
 18A Canterbury Walk – replace garage with wooden shed – Councillor Mrs. Swales;
 29 The Lanes – single storey kitchen, diner & utility room rear extension – Councillor Mrs. Jowett;
 Larchlands, Daisy Bank Road – replacement dwelling – Councillor Mrs. Jowett;
 Larchlands – demolition of existing split level chalet bungalow and replacement 4 bedroom detached house - Councillor Mrs. Jowett.
26. Approval of accounts for payment as shown below:
 Cheque numbers
- | | | |
|--------|------------------------------|----------|
| 100303 | A.J.Winstone, net salary May | £ 933.11 |
| 100304 | A.J.Winstone, expenses April | £ 66.17 |
| 100305 | Gloucestershire LGS | £ 303.14 |
| 100306 | Zurich Insurance | £ TBC |
27. Clerk’s report, to include correspondence received requiring the Council’s attention.
28. Date and time of the next meeting, to be held **at 7.30 p.m. on Thursday 10th June 2015, at Leckhampton Village Hall, Church Road, Leckhampton** unless agreed otherwise.

A.J.Winstone, Clerk to the Council.