

The Parish Council of Leckhampton with Warden Hill

Clerk: Mrs A.J.Winstone, 7, Aldershaw Close, Up Hatherley, GL51 3TP - tel. 01242 518008

To all members of the Council:

Your presence is requested at the Annual General Meeting of the Council, on **Thursday 12th May 2016 at 7.15 p.m.**, at Brizen Young People's Centre, Up Hatherley Way, Cheltenham. The Agenda is as follows:

1. Election of Chairman of the Council for the year 2016-17.
(The Chairman will then sign the Declaration of Acceptance of Office.)
2. Election of the Vice-Chairman of the Council for the year 2016-17.
3. Apologies for absence.
4. Election of the Finance Committee for the year (Chairman and Vice-Chairman ex officio plus three other members; this number may be varied if desired).
5. Election of three members to be the Council's nominated members of the Brizen Young People's Management Committee.
6. Standing Orders review update.
7. Code of Conduct review update.
8. Council to adopt Financial Regulations following review by Finance Committee.
8. Appointment of other Committees (if so desired) and specific responsibilities. (Current arrangements include members appointed to have specific responsibility for public transport matters, emergency planning, police liaison, snow warden, flood wardens, green and open spaces, and public rights of way including footpaths; these matters need not all be decided at this meeting).
9. Report by the Clerk on the deeds and trusts instruments held by the Council. (This is a procedural requirement: the Council owns the Salisbury Avenue play area and two plots of amenity land, for which the deeds are held by the Council).
10. Minutes of the last meeting held on the 3rd March 2016 (copy attached).
11. Matters arising from the above; other than those that are separate agenda items.
12. Minutes of the Annual Parish Meeting held on the 21st April 2016 (copy attached).
13. Actions and matters arising from the above; other than those that are separate agenda items.

Public session including police report

The Meeting will open to the public for questions and comments.

14. Reports from Borough and County Councillors.
15. Proposal from contractor regarding Salisbury Avenue Play area fencing repair.
16. Update on the Brizen Young People's Centre including the lease of Pavilion to facilitate storage use by play group and youth club.
17. Update, if any, on Stagecoach changes.
18. CBC proposals on neighbourhood co-ordination.
19. Any other C5 and Borough and County Council issues.
20. Council to note the Secretary of State's decision letter on the 13/01605/OUT (Bovis/Miller) appeal.
21. Report from Councillor Bickerton regarding advice from Entran.
22. Report from Councillor Bickerton on opportunities for obtaining mobile units for pollution testing and report from the Councillor Mears on the public meeting on pollution held on the 4th May.

23. Approval of monthly Direct Debit to CBC for refuse collection at BYPC. (Annual approval to continue this method of payment.)
24. Update on the JCS Examination in Public.
25. Update, if any, on Neighbourhood Planning.
26. Any other matters.
27. Reports from Members.
28. Planning matters – reports from Members and from the Clerk.
 96 Church Road - Single storey rear extension, part two storey part single storey side extension, single storey front porch extension and rendering of existing building/proposed extensions – Councillor Mrs. Jowett.
 30 Salisbury Avenue Cheltenham Gloucestershire – erection of single storey side extension – Councillor Mrs. Swales
29. Approval of accounts for payment as shown below:
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|----------------|------------------------------|----------|
| Cheque numbers | | |
| 100381 | A.J.Winstone, net salary May | £ 907.39 |
| 100382 | A.J.Winstone, expenses April | £ 115.44 |
| 100383 | Gloucestershire LGS | £ 336.76 |
| 100384 | Zurich Insurance | £ 760.38 |
| 100385 | Leckhampton Village Hall | £ 35.00 |
| 100386 | The Church in Warden Hill | £ 15.00 |
30. Clerk's report, to include correspondence received requiring the Council's attention.
31. Date and time of the next meeting, to be held **at 7.30 p.m. on Thursday 9th June 2016, at Leckhampton Village Hall, Church Road, Leckhampton** unless agreed otherwise.

A.J.Winstone, Clerk to the Council.